



**Mailing Address:**  
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## REGISTRATION FORM

### Private Lessons & Small Group Classes

Student Name: \_\_\_\_\_ Student Age: \_\_\_\_\_ Grade of School: \_\_\_\_\_

Parent/Guardian Name(s): \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone (of Parent/Guardian) Home: (\_\_\_\_) \_\_\_\_\_ Cell: (\_\_\_\_) \_\_\_\_\_

Email Address (of Parent/Guardian): \_\_\_\_\_

Emergency Contact: (name and phone number): \_\_\_\_\_

How did you hear about Aspire? \_\_\_\_\_ Facebook \_\_\_\_\_ Website \_\_\_\_\_ Referral \_\_\_\_\_ Other

Please explain other or list person who referred you to Aspire: \_\_\_\_\_

Do you have a home church \_\_\_\_\_ Where do you attend church? \_\_\_\_\_

Who's your Minister? \_\_\_\_\_ Do you attend weekly? \_\_\_\_\_

Please check one: \_\_\_\_\_ Private Lessons \_\_\_\_\_ Small Group Class

Please list private lesson instrument or class: \_\_\_\_\_

Please specify day/time of small group class or assigned lesson time: \_\_\_\_\_

Briefly describe any previous experience: \_\_\_\_\_

### Scheduling & Payment Information

All lessons and classes are subject a **\$10 registration fee each semester**. Payment of the registration fee secures your private lesson time assignment and instructor.

**Private lessons** are scheduled on a monthly basis, go year round, and can start at any time. Private lesson times are subject to the instructor's individual availability. Please contact us regarding instructor availability before submitting this form. **Payment for private lessons is due BEFORE the 1<sup>st</sup> calendar lesson of each month.** There will be a \$10 late fee assessed to payment more than 5 days late.

**Small & large group classes require a full term commitment. Payment for classes is due every 4 weeks according to the monthly group class payment schedule on our website.**

## Aspire! Conservatory Statement of Policies

**All instructors of Aspire! Conservatory and persons registering for classes will uphold and abide by these policies.** The following statements summarize our commitment to the safety of our students and preservation of the church facilities.

1. There will be **NO FOOD OR DRINK BROUGHT INTO THE BUILDING BUT STUDENTS/PARENT**. Instructors or volunteers who will be there for several hours may have a bottled drink with a secure lid.
2. All instructors/volunteers of Aspire! Conservatory will have regular background checks and safety policy training.
3. Parents/Guardians will sign students in at the front desk. **No student under the age of 18 is to enter or exit the building alone.**
4. Doors to the building will be monitored and secured. Students and Parents/Guardians will comply with proper procedures for entering and exiting the building, restricting access to unauthorized persons. Cameras are in operation throughout the building.
5. **For small & large group classes**, Parents/Guardians must escort their child to the classroom and arrive to pick their child up 10 minutes prior to the end of class.
6. **Students under the age of 18 who are registered for private lessons will be accompanied by a parent/guardian or other adult (over the age of 18) who will remain in the room during the lesson.**
7. While participating in classes by Aspire! Conservatory, students are expected to be on their **best behavior** showing respect for the instructors, other students, and the facility itself. In the event that a students' behavior is not compliant with the expectations, parents will be consulted, and the student may be dismissed from the program. Fees will not be refunded for students who are dismissed for inappropriate behavior.
8. Scheduling and Payment information is at the bottom of the first page.
9. **Cancellation Policies** – Cancellations initiated but the student/parent will not be refunded/credited. You are still responsible for payment of that lesson/class because of the instructor's commitment to you. Lessons/Classes cancelled by the instructor will be credited or refunded.
10. **Returned Check Policy** - A \$20 returned check charge will be assessed for all deposited items returned.
11. I understand that during the course of participation with Aspire! Conservatory, photographs and/or video clips may be taken during lessons, classes and performances which may be used for promotion/publicity. I hereby grant permission for these images to be used by Aspire! Conservatory of Fine & Performing Arts.
12. I understand that I my information may be shared with FBC as host of this program.

I hereby attest that I have read the Aspire! Conservatory Statement of Policies regarding safety, security, cancellations, payment & publicity. I understand the terms of my/my child's participation and agree to uphold the policies herein. My signature below confirms my compliance with this document.

\_\_\_\_\_  
*Signature of Student (under 18)*

\_\_\_\_\_  
*Signature of Parent/Guardian or Adult Student (over 18)*

Date: \_\_\_\_\_